



Foundation of fair use  
**of materials protected**

by copyright for  
educational purposes



**UCI**

University for  
International Cooperation

## University for International Cooperation (UCI)

### Foundation of fair use of materials protected by copyright for educational purposes

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# PROJECT CHARTER

Project Title: \_\_\_\_\_

Project Sponsor: \_\_\_\_\_

Date Prepared: \_\_\_\_\_

Project Manager: \_\_\_\_\_

Project Customer: \_\_\_\_\_

**Project Purpose or Justification:**

**Project Description:**

**High-level Project and Product Requirements:**

**Summary Budget:**

**Initial Risks:**

# PROJECT CHARTER

Summary Milestones	Due Date

Project Objectives	Success Criteria	Person Approving
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**Scope:**

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**Time:**

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**Cost:**

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**Quality:**

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**Other:**

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# PROJECT CHARTER

**Acceptance Criteria:**

**Project Manager Authority Level**

**Staffing Decisions:**

**Budget Management and Variance:**

**Technical Decisions:**

**Conflict Resolution:**

**Escalation Path for Authority Limitations:**

**Approvals:**

\_\_\_\_\_  
Project Manager Signature

\_\_\_\_\_  
Sponsor or Originator Signature

\_\_\_\_\_  
Project Manager Name

\_\_\_\_\_  
Sponsor or Originator Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date